

## Saturna Island Local Trust Committee POLICIES AND STANDING RESOLUTIONS

No	Meeting Date	Resolution No.	Issue	Policy
1.	May 16/07	SA-LTC-16-07	Travel Trailer or Camper	<p>It was Moved and Seconded that staff be directed to not take enforcement action against property owners when a travel trailer or camper is located on a lot when:</p> <ul style="list-style-type: none"> <li>The travel trailer or camper is being used for recreational purposes by the owners of the lot and;</li> <li>The travel trailer or camper is being used intermittently and for short periods not exceeding two months.</li> </ul> <p>Notwithstanding this direction, staff is to take action to prevent the recreational use of travel trailers or campers on inappropriately zoned land if:</p> <ul style="list-style-type: none"> <li>The travel trailer or camper is being used as a second residence or;</li> <li>The trailer or camper is situated within the setbacks for a structure or;</li> <li>There are serious safety issues, unsightliness, noise, or health problems related to the use or;</li> <li>A complaint based on the above three items is received from a person who owns neighboring property.</li> </ul> <p>Nothing in this direction should be interpreted by a property owner as giving permission to violate the Land Use Bylaw and the Saturna Island Trust Committee may change this policy at any time and may give direction to enforce the Bylaw at any time.</p>
2.	August 20/08	SA-LTC-43-08	Bylaw Enforcement: Short Term Vacation Rentals	<p>It was Moved and Seconded THAT given finite resources available for enforcement activities and in order to ensure the most effective results for enforcement activities, STVRs not permitted by Section 2.16.10 of the Saturna Island Land Use Bylaw No. 78 that have one or more of the following characteristics will be subject to enforcement:</p> <ol style="list-style-type: none"> <li>1. They are advertised on the internet, newspapers or other media;</li> <li>2. They are not managed by the property owner;</li> <li>3. More than one STVR per constructed residence on the lot is simultaneously made available for STVR;</li> <li>4. While the property is rented persons are also staying in tents, trailers, or RV's;</li> <li>5. There are issues related to health and safety;</li> <li>6. There is a written complaint by owners or residents about bona fide nuisance issues such as noise or parking congestion related to the STVR;</li> </ol>

				<p>7. The owner of the property uses more than one property on Saturna Island as an unpermitted STVR.</p> <p>And THAT nothing in this enforcement policy should be interpreted as giving permission to violate the Land Use Bylaw and the Saturna Island Local Trust Committee may change this policy at any time and may give direction to expand enforcement activities at any time.</p>
3.	February 25/09	SA-LTC-09-09	Adopt LTC Minutes by RWM	It was Moved and Seconded that the Saturna Island Local Trust Committee draft minutes be adopted by Resolution without meeting within 30 days of the meeting and posted to the website.
4.	June 22/11	SA-LTC-25-11	Publish newsletter	It was Moved and Seconded that the Saturna Island Local Trust Committee commence to publish a community newsletter bimonthly.
5.	June 22/11	SA-LTC-	Adopting In Camera Minutes	It was Moved and Seconded that the Saturna Island Local Trust Committee adopt a Standing Resolution to direct staff to place the in camera minutes on the agenda when there is a need to close the meeting or at least once a year.
6.	August 31/11	SA-LTC-32-11	Adopt Ocean Loop Geo-thermal Exchange Enforcement Policy	<p>It was Moved and Seconded that the Saturna Island Local Trust Committee adopts the policy stated in the Islands Trust memorandum dated August 23, 2011 regarding Ocean Loop Geo-thermal Exchange Enforcement.</p> <p>“That given that the Saturna Island Local Trust Committee (LTC) has placed “ocean loop geoexchange” on the LTC project list as a matter for staff review existing ocean loop geoexchange systems will not be subject to enforcement unless issues of health, safety or environmental degradation arise.”</p>