



MEMORANDUM

File No.: 6500-20
Lasqueti Island Official Community
and Land Use Bylaw Review

DATE OF MEETING: April 15, 2019
TO: Lasqueti Island Local Trust Committee
FROM: Sonja Zupanec, Island Planner
Northern Team
SUBJECT: Update on Status of Communication and Engagement Strategy

PURPOSE

The purpose of this memorandum is to update the Local Trust Committee (LTC) on the status of the Official Community Plan (OCP) and Land Use Bylaw (LUB) Review Project’s first deliverable – the development of a ‘Communication and Engagement Strategy’.

UPDATES

The Advisory Planning Commission (APC) has met twice regarding the development of a communication and engagement strategy to guide the Official Community Plan and Land Use Bylaw Review Project. Planning staff participated in one of the two meetings and have reviewed the meeting minutes in efforts to determine what to include in the draft strategy document. Minutes from the APC discussions and relevant APC resolutions will be included in the April 15, 2019 LTC meeting agenda package for LTC consideration.

NEXT STEPS

Staff will continue to work on a draft communication and engagement strategy based on the LTC endorsed ‘Project Charter’ (Attachment 1) which was updated in February 2019. A draft strategy will be presented to the LTC at future LTC meeting date and a subsequent referral to the APC can be considered at that time.

Submitted By:	Sonja Zupanec, MCIP, RPP Island Planner	April 4, 2019
Concurrence:	Ann Kjerulf, MCIP, RPP Regional Planning Manager	April 8, 2019

ATTACHMENT:

1. Endorsed Project Charter – February 2019