



## Minutes of the Gabriola Island Housing Advisory Planning Commission

**Date of Meeting:** Tuesday, July 30, 2019

**Location:** Islands Trust Office  
700 North Road, Gabriola, BC

**HAPC Members Present:** Dyan Dunsmoor-Farley, Chair  
Steven Earle  
Tobi Elliott, Secretary  
Howard Houle  
Dave Neads  
Angela Pounds  
John Woods

**Regrets:** Heather Cameron

**Staff Present:** Sonja Zupanec, Island Planner  
Bronwyn Sawyer, Planner 2  
Nadine Mourao, Recorder

**Others Present:** There were two (2) members of the public in attendance

### 1. CALL TO ORDER AND WELCOME

Planner Zupanec, acting as Chair, called the meeting to order at 7:00 pm. She acknowledged that the meeting was being held in territory of the Coast Salish First Nations, welcomed the public and introduced Commission Members, Staff and Recorder.

### 2. APPROVAL OF AGENDA

By general consent, the agenda was approved.

### 3. MINUTES - NONE

### 4. BUSINESS ITEMS

**Election of Chair, Vice-Chair and Secretary**

#### **GB-HAPC-2019-001**

**It was MOVED and SECONDED**

that the Gabriola Island Housing Advisory Commission have a rotating Chair and the Chair is responsible for three (3) consecutive business meetings. The Gabriola Island Housing Advisory Commission to have a roster of Chairpersons and the Chair rotates in order of the roster. The next person on the roster, after the current Chair, becomes the current Vice Chair for three (3) consecutive business meetings and rotates in order of the roster.

**CARRIED**

Dyan Dunsmoor-Farley elected as first rotating Chair and Tobi Elliot elected as Secretary.

**5. REFERRAL FROM GABRIOLA ISLAND LOCAL TRUST COMMITTEE**

Planner Zupanec presented a synopsis and objectives of the Gabriola Housing Options and Impacts Review Project and noted the following key points:

- Potential deliverables to the Local Trust Committee (LTC) are three weeks prior to regular LTC meetings in September 12, 2019 and February 2020;
  - September 2019 Deliverables:
    - Identify and confirm clear role and decision-making processes within Housing Advisory Planning Commission (HAPC) terms of reference;
    - Develop a collective understanding of four central themes of the project and identify information gaps and presentation options;
    - Provide recommendation to the LTC on potential changes to the Draft Engagement Strategy;
- There were four key phases:
  - Phase 1 – Laying the Groundwork;
  - Phase 2 – Exploring Our Options;
  - Phase 3 – Exploring Our Future;
  - Phase 4 – Walk the Talk;
- Priority Engagement Themes are:
  - Housing diversity and affordability;
  - Protecting freshwater aquifers;
  - People at risk; and
  - Protecting biodiversity.

Discussion ensued and the following was noted by Commission members:

- Interested in having Lisa Wilcox, Senior Intergovernmental Policy Advisor, attend meeting for a First Nations Relationship Building workshop;
- Interested in applying for a Masters of Community Planning intern from Vancouver Island University (VIU) to assist with project;
- Requested that the climate emergency and First Nations Reconciliation be front and centre in the Draft Communication Engagement Strategy document;
- Suggested more frequent meetings in order to meet deliverables to LTC; and
- Would like to start next meeting discussing addition of climate change to Priority Engagement Themes.

**GB-HAPC-2019-002**

**It was MOVED and SECONDED**

that the Gabriola Island Housing Advisory Commission request Staff to apply for a Vancouver Island University graduate student intern to assist with the Housing Advisory Planning Commission Engagement Strategy.

**CARRIED**

**GB-HAPC-2019-003**

**It was MOVED and SECONDED**

that the Gabriola Island Housing Advisory Commission request Staff to clearly articulate in the “Introduction” of the “Housing Advisory Planning Commission Engagement Strategy”, that it is grounded in the Gabriola Island Local Trust Committee’s direction to recognize we are in a climate emergency and all projects and community work is in alignment with the Trust statement in regards to Truth and Reconciliation initiatives.

**CARRIED**

**GB-HAPC-2019-004**

**It was MOVED and SECONDED**

that the Gabriola Island Housing Advisory Commission request Staff to invite Lisa Wilcox, Senior Intergovernmental Policy Advisor, to the meeting after the next meeting in August 2019, with a preference that she attend in person.

**CARRIED**

**GB-HAPC-2019-005**

**It was MOVED and SECONDED**

that the Gabriola Island Housing Advisory Commission request Staff to replace the word “empowerment” with the term “Community Voice” on page 4, third value, in the “Value Statement.”

**CARRIED**

**GB-HAPC-2019-006**

**It was MOVED and SECONDED**

that the Gabriola Island Housing Advisory Commission request Staff add “Climate Change” to “Priority Engagement Themes” to the agenda, have a meeting prior to mid-August, resume their discussion on page 5, and continue and finish the rest.

**CARRIED**

Tobi Elliot will send out Doodle Poll for next meeting time.

**6. FUTURE MEETING DATES**

Defer to next meeting.

**7. ADJOURNMENT**

**By general consent**, the meeting was adjourned at 8:29 pm.

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Dyan Dunsmoor-Farley, Chair

Certified Correct:

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Nadine Mourao, Recorder