



File No.: GM-6500-20 Keats Shoreline Protection

DATE OF MEETING: July 23, 2020
TO: Gambier Island Local Trust Committee
FROM: Jaime Dubyna, Planner 2
Northern Team
COPY: Heather Kauer, Regional Planning Manager
SUBJECT: **Keats Island Shoreline Protection Project**

PURPOSE

The purpose of this memorandum is to provide an update to the Gambier Island Local Trust Committee (LTC) on results from the Keats Island Shoreline Protection Working Group meeting on June 29, 2020, and to outline next steps for the Keats Island Shoreline Protection Project.

BACKGROUND

Staff presented a [discussion paper](#) to the LTC at the May 28, 2020 regular business meeting that identified four potential regulatory options for the project. Staff proposed to present the discussion paper to the Working Group to generate recommendations on options and to report back to the LTC at a subsequent regular business meeting.

PROJECT UPDATE

The discussion paper was amended to include a fifth option – no change to existing policies and regulations – and forwarded to the Working Group in anticipation of its next meeting. Staff held a meeting with the Working Group on June 29, 2020 to review and discuss the regulatory options presented in the discussion paper; and the Working Group was asked to provide a recommendation to the LTC on those options.

While the majority of the Working Group members expressed support generally for establishing a Shoreline Development Permit Area, there was not a consensus as to what elements of the DPA should be included. Working Group members requested additional information from staff prior to providing their recommendations to the LTC. The requested information includes:

- Identifying the potential for new docks on Keats Island;
- Identifying how much of the Keats Island shoreline is currently “armoured”;
- Links to other shoreline development permit areas in other Local Trust Areas.

Staff will forward this information to the Working Group, along with a request that each member provide individual comments and recommendations to the LTC for the LTC’s consideration at the October 1, 2020 regular business meeting.

The Workplan Overview in the project charter (Attachment 1), dated May 28, 2020, indicates that staff and Working Group recommendations will be presented in Spring/Summer 2020 to the LTC. It is noted that no Gambier LTC meetings are scheduled between July 23 and October 1, 2020; therefore the project charter will require revisions. Staff are not presenting a revised project charter at this time, as additional revisions may be required following the October 1 regular business meeting.

NEXT STEPS

Staff will present staff’s recommendations and the Working Group’s recommendations to the LTC at the October 1, 2020 regular business meeting.

Submitted By:	Jaime Dubyna Planner 2	July 7, 2020
Concurrence:	Heather Kauer Regional Planning Manager	July 13, 2020

ATTACHMENTS:

1. Project Charter v.3.1, updated May 28, 2020

Keats Island Shoreline Protection 'Phase 2' - Charter v3.1

Gambier Island Local Trust Committee

Date: April 19, 2018 Revised: January 30, 2020

Updated: May 28, 2020

Purpose: To review and update relevant Official Community Plan (OCP) policies and Land Use Bylaw (LUB) regulations to strengthen opportunities for protection of archaeological resources, sensitive ecosystems, shoreline integrity and function, and public access on Keats Island.

Background: 'Phase 1' of the project involved community consultation to solicit input on policy, regulation and voluntary stewardship options to address shoreline protection on Keats Island. 'Phase 2' of the project is strongly aligned with Trust Council direction, provincial policy regarding updating flood protection levels and sea level rise, and First Nations and community interest in ensuring the OCP policies and LUB regulations are updated to allow for continue access to waterfront properties while protecting archaeological resources, sensitive ecosystems and species at risk.

Objectives

Conduct a comprehensive review of and update for OCP policies and LUB regulations to address:

- Sea level rise and flood protection;
- Protection of archaeological resources, sensitive ecosystems and species at risk;
- Consistency with Atl'ka7tsem/Howe Sound cumulative effects studies, conservation and marine use planning documents; ITC Regional Conservation Plan and Coastal Douglas-fir Ecosystem Protection Toolkit.

In Scope

1. Establish a Keats Island Shoreline Protection Working Group.
2. Review OCP and LUB policies and regulations related to setback and flood protection levels; dock regulations; marine zones; flood protection bylaw.
3. Identify options for and prioritize policy and regulatory amendments to be made related to shoreline protection.
4. Potentially develop a shoreline development permit area.
5. Minor 'housekeeping' bylaw amendments.

Out of Scope

- Green Shores for homes workshop.
- Impact current legal foreshore structures and docks.

Workplan Overview

Deliverable/Milestone	Date
LTC endorsed revised project charter and Working Group TOR.	June 2019
Appointments to Working Group.	June 2019
Working Group meetings – referral to review targeted topics.	July 2019 – ongoing
LTC review of staff and Working Group recommendations. Direction to draft bylaw language.	Spring/Summer 2020
Legal review. Draft bylaw(s) presented to LTC for review.	Fall 2020
Community consultation, early referrals of draft bylaw(s).	Winter 2020
Legislative process for proposed bylaw(s).	Winter 2020/ Spring 2021
Adoption of proposed bylaw(s) and communication materials.	Spring/Summer 2021

Project Team

Planner 2	Project Manager
Island Planner	Project Support
Islands Trust GIS Technician	Mapping Support
Islands Trust Admin. Staff	Administrative Support
RPM Approval: Heather Kauer Date: 21 Jan 2020	LTC Endorsement: Resolution #: 2020-05 Date: 30 Jan 2020

Budget

Budget Sources:		
Fiscal	Item	Cost
2019-2020	Working Group meetings	\$200
2020-2021	Legal Review	\$3000*
2020-2021	Legislative Process (CIM, public hearing, advertising)	\$2000*
	Total (*pending approval)	\$5200*

PROJECT CHARTER WORK PLAN OVERVIEW			
Meeting	Deliverable/Milestone	Target Date	Cost
LTC regular business meeting	Revised project charter to LTC for consideration; LTC provides direction.	January 30, 2020	n/a
RWM	Staff provide update to LTC.	March 26, 2020	n/a
LTC regular business meeting	Staff presents discussion paper identifying policy and regulatory options.	May 28, 2020	n/a
Working Group Meeting	Staff presents discussion paper to Working Group and group identifies recommended policy / regulatory option and elements of option	June, 2020	
LTC regular business meeting	Staff present working group recommendation and introduction staff report to proposed elements of an amending bylaw, LTC direct staff to draft bylaws and proceed with legal review.	July 23, 2020	n/a
n/a	Legal review.	August/ September 2020	Approx. \$2000 (pending approval)
LTC regular business meeting	Draft bylaws considered by LTC.	October 1, 2020/ November 19, 2020	n/a
LTC meeting, CIM, public hearing, Executive Committee meeting	Legislative process – includes 1 st , 2 nd , 3 rd reading by LTC; referrals to agencies; Community Information Meeting and Public Hearing; Executive Committee review; referral to Ministry; etc.)	December 2020/ January-March 2021	Approx. \$3000 (pending approval)
LTC regular business meeting	Adoption of proposed bylaws.	Spring 2021	n/a
TOTAL			\$5200 (pending approval)