



## Executive Committee Minutes of Meeting

**Date/Time:** Tuesday, September 29, 2009    **Location:** Ballroom B, Vancouver Convention Centre, Vancouver, BC

**Present:** Sheila Malcolmson, Chair                      Linda Adams, Chief Administrative Officer  
Louise Bell, Vice Chair  
Peter Luckham, Vice Chair  
Gary Steeves, Vice Chair

### Call to Order/Approval of Agenda

The meeting was called to order at 1:25 p.m.

*It was Moved and Seconded to amend the time of the Executive Committee's September 29, 2009 meeting from 3:15 p.m. to 1:30 p.m. and to waive the requirement for further notification of the change.*

CARRIED

### Additions:

Item 1.10 Talking points re Galiano Island

By general consent, the agenda was approved as amended.

### 1. Business Items

#### 1. Round Table

Members discussed highlights of local trust committee and Trust Fund Board business since the last meeting of the Executive Committee. Topics included the management of work programs, transfer of work to new staff, and the new member of the Trust Fund Board.

#### 2. EC Follow-up Action List

Reviewed and updated.

#### 3. October EC meeting schedule (Oct 6, 13 or 14?)

*It was Moved and Seconded to amend the Executive Committee's meeting schedule by moving the meeting scheduled for October 6, 2009 to October 14 2009.*

CARRIED

#### 4. Draft October 14 EC Agenda

By general consent, it was agreed to request staff to add a standing item to EC meeting agendas under the Local Planning Services section: "Ministerial Bylaw Approvals – Status Update".

#### 5. EC budget input

In preparation for the upcoming budget development process, members reviewed a report of expenditures related to Executive Committee operations from April 1 to July 31, 2009.

#### 6. Oct 27 Meeting with Minister Bennett – draft agenda

Members reviewed a draft agenda for the Executive Committee's upcoming meeting with Minister Bennett on October 27, 2009. Amendments were proposed and staff was requested to develop a revised draft for discussion at the October 14 meeting.

**7. Kevin Woods email**

Members reviewed an email from Kevin Woods of Hornby Island regarding Islands Trust participation in a proposed Public Safety and Security forum. It was noted that the Hornby trustees were responding to the concerns raised. It was also noted that the topic was not directly related to land use planning and did not appear to be of similar concern on other islands. Staff was requested to advise Mr. Woods of this.

**8. December Council Schedule – revised draft**

Members reviewed a draft schedule for the Islands Trust Council's December 2009 meeting. Some amendments were proposed and staff was asked to prepare another draft for further discussion at the October 14 meeting.

**9. UBCM MLA/EAD Breakfast – preparations**

Members discussed final preparations for the breakfast scheduled for the next day (September 30, 2009).

**10. Talking points re Galiano Island**

Vice-Chair Gary Steeves provided some highlights regarding planning activities on Galiano Island so that Executive Committee members would be prepared with up-to-date information if asked during the UBCM Convention.

The meeting adjourned at 3:00 p.m. Next meeting: October 14, 2009, Victoria, BC

Sheila Malcolmson, Chair

Linda Adams, CAO and Recorder