



## December 2011 Islands Trust Council Agenda Program

Location: Harbour Towers Hotel - 345 Quebec Street, Victoria, BC

Nov 23/11

	Wednesday, December 7	Thursday, December 8	Friday, December 9
<b>Morning</b>	<p>8:30 – 9:00 <b>Chair’s Welcome Remarks/ Introductions</b></p> <p>9:00 – 10:00 <b>The Big Picture: An Overview of the Islands Trust</b> (Session A)</p> <p>10:00– 10:30 Break</p> <p>10:30 – 10:45 <b>Notice of Elections &amp; Intent for Executive Committee &amp; Trust Fund Board Positions</b></p> <p>10:45 – 11:45 <b>Trust Area Services</b> (Session B)</p> <p>11:45 – 12:30 <b>Islands Trust Fund</b> (Session C)</p>	<p>8:30 – 9:45 <b>Executive Committee &amp; Trust Fund Board Elections</b> (Session F)</p> <p>9:45 – 10:05 Break</p> <p>10:05 – 11:20 <b>Staying out of Trouble</b> (Session G)</p> <p>11:20 – 12:45 <b>Budget</b> (Session H) - <b>Draft 2012/13 budget</b></p>	<p>8:00 – 9:30 <b>Making Fair Decisions</b> (Session L)</p> <p>9:30 – 9:45 <b>Human Resources at the Islands Trust</b> (Session M)</p> <p>9:45 – 10:30 <b>**Closed Session**</b> (Session N)</p> <p>10:30 – 11:00 Break</p> <p>11:00 – 12:15 <b>Information &amp; Decision Items</b> (Session O)</p>
<b>Afternoon</b>	<p>12:30 – 1:30 Lunch</p> <p>1:30 – 3:00 <b>Council Roundtable – What’s Important?</b> (Session D)</p> <p>3:00 – 3:30 Break</p> <p>3:30 – 5:00 <b>Executive Committee/Trust Fund Board Candidate Presentations</b> (Session E)</p>	<p>12:45 – 1:30 Lunch</p> <p>1:30 – 2:30 <b>Delegations &amp; Town Hall</b> (Session I)</p> <p>2:30 – 3:15 <b>Administrative Services</b> (Session J)</p> <p>3:15 – 3:35 Break</p> <p>3:35 – 5:30 <b>Local Planning Services</b> (Session K)</p>	<p>12:15 – 1:00 - Lunch</p> <p>1:00 – 1:30 <b>Information &amp; Decision Items</b> - continued</p> <p>1:30 – 1:45 <b>Closing Remarks</b></p> <p>1:45 <i>Meeting Adjourned (approx.)</i></p>

Members of the public are invited to attend all sessions except meals, those marked \*\* ... \*\* and/or otherwise noted.



Islands Trust

## December 2011 Islands Trust Council Session O

### Decision and Information Items

11:00 – 12:15 p.m., 1:00 – 1:30 p.m., Friday, December 9, 2011

revised: Nov 24/11

\* Info Enclosed ^ Pending

<u>Section/Item</u>	<b>Who</b> ( ) Staff Designate	<b>Action</b>
<b>1. <u>General</u></b>		
* 1. Trust Council Follow-Up Action List	Chair (LA)	Info
* 2. Resolutions Without Meeting		Info
* 3. September 2011 Council Meeting - Draft Minutes	Chair (MS)	Consent
<b>2. <u>Trust Area Services</u></b>		
* 1. Director of Trust Area Services Report	(LG)	Info
* 2. Trust Fund Board Report	TFB (LG)	Info
* 3. Policy Statement Review	EC (LG)	Info
* 4. Appointments to Gulf Islands National Park Advisory Board – RFD	TPC (LG)	Decision
<b>3. <u>Local Planning</u></b>		
* 1. Director of Local Planning Services Report	(DM)	Info
* 2. OCP/LUB Status Report	(DM)	Info
* 3. Bylaw Enforcement Investigations Report - Briefing	(DM)	Info
<b>4. <u>Organizational/Finance</u></b>		
* 1. Financial Planning Committee Report	FPC (CE)	Info
* 2. Director of Administrative Services Report	(CE)	Info
* 3. September 30, 2011 Quarterly Financial Statement and Report - RFD	FPC (CE)	Decision
* 4. Financial Forecast to March 31, 2012 - Briefing	FPC (CE)	Info
* 5. Trustee Remuneration Policy Amendment – RFD	FPC (CE)	Decision
* 6. Development of Carbon Neutral Policy – RFD	FPC (CE)	Decision
<b>5. <u>Executive</u></b>		
* 1. Executive Committee Report	EC (LA)	Info
* 2. Chief Administrative Officer's Report	(LA)	Info
* 3. Trust Council Plan for Continuous Learning - 2011-2014	(LA)	Discussion
* 4. Union of BC Municipalities – Post 2011 Convention Report	EC (LA)	Info
* 5. Strategic Plan Update	EC (LA)	Info
<b>6. <u>New Business</u></b>		
<b>7. <u>Summary/Updates</u></b>		
* 1. Priorities Chart	EC (LA)	Consent
* 2. Proposed 2012 Trust Council Meetings Schedule	EC (MS)	Consent
* 3. Proposed March 2012 Trust Council Agenda Program	EC (MS)	Info
* 4. Disposition of Delegations and Town Hall Requests	Chair	Direction