



2011 Islands Trust Council Priorities Chart

August 25/11

Islands Trust Council Goals	Executive Committee (LA)	Trust Fund Board (JE)
Sustainable Environment Healthy Communities Excellence in Governance	1. Communications and Advocacy 2. Strategic Planning 3. Organizational Effectiveness	1. Strategic Planning/Administration 2. Covenant and Property Acquisitions 3. Property and Covenant Management 4. Communications 5. Fundraising
Financial Planning Committee (CE)	Local Planning Committee (DM)	Trust Programs Committee (LG)
1. Prepare the First Draft of the 2012/13 Budget 2. Support LPS in the development of a Model Fees Bylaw 3. Develop a Policy on Carbon Neutrality in conjunction with TPC	1. Encouraging Green Technology Structures 2. Development Application Fee Analysis Task Force 3. Development Permit Monitoring	1. Advocacy Program 2. Climate Change 3. Indicator Program
Southern Team (RK) Galiano, Mayne, N & S Pender, Saturna, Executive	Northern Team (CJ) Denman, Gabriola, Gambier, Hornby, Lasqueti and Thetis	Salt Spring Team (LH) Salt Spring
LTC Planning Priorities <ul style="list-style-type: none"> ✚ Galiano – OCP Review (Proposed Bylaws 214 to 227) (RK); Subdivision Servicing Review (GR); and Parking Regulations review (GR). ✚ Mayne – Housing options (RK); Commercial land use review (RK); and OCP Follow-up (RAR Implementation) (RK). ✚ North Pender – Associated Islands bylaw update (OCP and LUB) (AP) ✚ Saturna – East Point Water Conservation (GR); Park Zoning (GR); and Water Catchment for Storage Buildings (Proposed Bylaw 104) (GR). ✚ South Pender – OCP Review and Update (Proposed Bylaw 107) (AP); Land Use Information package (AP); LUB amendment to implement RR zones and cottage use (Proposed Bylaws 108 and 110) (AP) ✚ EC as an LTC – Development of OCP and LUB Bylaws (RK); and Development of Administrative Bylaws. 	LTC Planning Priorities <ul style="list-style-type: none"> ✚ Denman (CC): Agricultural Plan; Community Heritage Register; Implementing RAR ✚ Gabriola (KK/CF): Gabriola Island Planning Area Review; DPA Fact Sheet Development; Development of Policies Regarding Cottage Densities for Density Banking, Snuneymuxw First Nation Protocol Agreement Implementation ✚ Gambier (SZ): LUB for GVRD Islands; LUB for SCR D Islands; Initial discussions with Squamish FN; ✚ Hornby (SZ): Vacation Home Rentals; OCP and LUB Review ✚ Lasqueti (LP): RAR Compliance; False Bay Parking Master Plan; Lasqueti Climate Change Mitigation Project ✚ Thetis (CC): OCP/LUB Review; Sustainability Checklist; Ratification of Protocol Agreement with Cowichan Valley Regional District 	LTC Planning Priorities <ul style="list-style-type: none"> ✚ Land Use Bylaw Update – Industrial/Agriculture Bylaw ✚ OCP Review DPA 4/RAR (SC) ✚ Land Use Bylaw Update – Secondary Suites (JS) ✚ Bylaw Adjudication (MD) ✚ Ganges Harbour Management Plan explore funding options (SC)

Planning Priorities – taken from top priorities established by each local trust committee.

LA – Linda Adams; LG – Lisa Gordon; DM – David Marlorr; CE – Craig Elder; JE – Jennifer Eliason

Southern Team: RK – Robert Kojima; GR – Gary Richardson; AP – Andrea Pickard

Northern Team: CJ – Chris Jackson; CC – Courtney Campbell; CF – Chloe Fox; LP – Linda Prowse; KK – Kaitlin Kazmierowski; SZ – Sonja Zupanec

Salt Spring Team: LH – Leah Hartley; SC – Stephan Cernak; JS – Justine Starke; SP – Sue Palmer;



Islands Trust

Islands Trust Council Plan for Continuous Learning 2008-2012

2011-08-31

Year		Trust Wide and Administrative Topics	Legal and Governance Topics	Planning How-To	Working With Others
2011	Sept (Salt Spring)	Term and Strategic Plan Review Advice to Incoming Council	Elections Period Best Practices		San Juan County
	Dec (Victoria)	Orientation to Trust Area Services Orientation to Administrative and Financial Services Orientation to budget and budget process	'Staying out of Trouble' Session Initial Strategic Discussion	Orientation to Local Planning Services	Introduction to administrative fairness principles
2012	Mar (Gabriola)	Annual Budget Session	Strategic Planning Session	Introduction to land use planning	Introduction to principles of open government

Potential topics/agency liaison for consideration by next Council:

- Climate Action Charter
- Effective Conservation Covenants
- Succession Planning and Staff Retention
- Soil Removal
- Using Technology
- Advocacy and Media Relations
- Tools for Community Engagement
- Agricultural Land Commission
- Private Managed Forests Council
- BC Assessment Authority
- Ministry of Transportation
- Tools for Community Engagement
- Working with First Nations
- Local GHG Emissions Inventory (Lasqueti Island)

SESSIONS/ITEMS COMPLETED					
Year		Trust Wide and Administrative Topics	Legal and Governance Topics	Planning How-To	Working With Others
2008	<i>December (Victoria)</i>	<i>Intro to Budget Session Initial Strategic Discussion</i>	<i>General Orientation Governance G. Cuff</i>	<i>General Orientation</i>	<i>General Orientation</i>
2009	<i>Mar (Gabriola)</i>	<i>Annual Budget Session</i>	<i>Strategic Planning Legal Session</i>	<i>Introduction to land use planning</i>	
	<i>June (North Pender)</i>		<i>Procedural Fairness</i>	<i>Introduction to land use planning – part 2</i>	<i>Farm Industry Review Bd San Juan County</i>
	<i>September (Mayne)</i>	<i>Climate Change – GHG Emission Reduction Targets</i>		<i>GHG Emission Reduction – planning policies and actions</i>	
	<i>December (Salt Spring)</i>	<i>Intro Budget Session History of the Trust Strategic Plan Update</i>	<i>Litigation 101</i>	<i>Community Housing Task Force Update Bill 27 Update</i>	<i>Trust Fund Board</i>
2010	<i>March (Hornby)</i>	<i>Strategic Plan Review Annual Budget Session</i>	<i>Update regarding court case</i>	<i>Community Housing Task Force Report Bill 27 Update</i>	
	<i>June (Saturna)</i>	<i>Marine Shipping Safety</i>	<i>Refresher on Orientation Topics</i>	<i>Refresher on Temporary Use Permits</i>	<i>San Juan County Parks Canada</i>
	<i>Sept (Bowen)</i>	<i>Strategic Plan Update and Review</i>		<i>Food Security through Land Use Planning</i>	<i>Bowen Island Council</i>

Year		Trust Wide and Administrative Topics	Legal and Governance Topics	Planning How-To	Working With Others
				<i>Riparian Area Regs - the Perspective of a QEP</i>	
	<i>Dec (Victoria)</i>	<i>Intro Budget Session Strategic Plan Update</i>		<i>Good Planning Practice (Randall Arendt)</i>	<i>Regional Conservation Plan (TFB) GINPR (southern trustees)</i>
<i>2011</i>	<i>March (Galiano)</i>	<i>Annual Budget Session</i>		<i>MAP IT demo Implementing the Regional Conservation Plan with LTCs</i>	
	<i>June (Denman)</i>	<i>Conservation Offsets</i>	<i>Operational Carbon Neutrality and Offsets</i>	<i>Rural By Design Practical examples</i>	<i>Liaison with Electoral Area Director – Cortes Strathcona RD</i>

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December 2011 Islands Trust Council Agenda Program

Location: Harbour Towers Hotel - 345 Quebec Street, Victoria, BC
 Meetings and Meals (except dinners) – West Harbour Ballroom

Aug 25/11

	Tuesday, December 6	Wednesday, December 7	Thursday, December 8	Friday, December 9
Morning		7:45 – 8:30 Breakfast 8:30 – 8:40 Chair’s Welcome Remarks 8:40 - 9:00 Introductions 9:00 – 9:45 The Big Picture: An Overview of the Islands Trust (Section A) 9:45 – 10:00 A Trustee’s Role (Section B) 10:00 – 10:15 Break 10:15 – 10:30 Notice of Elections 10:30 – 12:15 Council Roundtable - Initial Identification of Strategic Issues (Section C)	7:45 – 8:30 Breakfast 8:30 – 9:45 Executive Committee and Trust Fund Board Elections (Section G) 9:45 – 10:00 Break 10:00–11:15 Staying Out of Trouble (Section H) 11:15 – 12:15 Budget (Section I)	7:45 – 8:30 Breakfast 8:30–11:30 Intro to Administrative Fairness Principles (Section M) 10:00 - 10:15 Break 11:30– 2:30 ** Closed Session** (Section N)
Afternoon	2:00 – 4:00 Victoria Office Open House/ Computer Orientation 5:00 Swearing In Ceremony – Lookout Room #1207	12:15 - 1:00 Lunch 1:00– 2:00 Trust Area Services (Section D) 2:00 – 3:00 Islands Trust Fund (Section E) 3:00 – 3:15 Break/Notice of Intent for Executive Committee & Trust Fund Board Positions 3:15 – 4:30 Executive Committee/Trust Fund Board Candidate Presentations (Section F)	12:15 -1:00 Lunch 1:00 – 2:00 Delegations & Town Hall (Section J) 2:00 – 2:45 Administrative Services (Section K) 2:45 – 3:00 Break 3:00 – 5:00 Local Planning Services (Section L) 5:00 – 6:00 Reception/Staff Recognition Awards	12:30 – 1:00 - Lunch 1:00 – 3:00 Information and Decision Items (Section O) 3:00 <i>Meeting Adjourned (approx.)</i>
	7:00 Dinner	7:00 Dinner	7:00 Dinner	

Members of the public are invited to attend all sessions except meals, those marked ** ... ** and/or otherwise noted.