

**2.3.ii. Policy****LOCAL PLANNING COMMITTEE  
TERMS OF REFERENCE**

Trust Council: June 11, 1994

Amended: March 6, 1998; June 16, 2000; June 13, 2003

**A: PURPOSE:**

1. To outline the Local Planning Committees' specific areas of focus in providing policy and planning advice to Trust Council as one of Council's *three (3)* standing committees (See 2.3.i. Attachment 1).

**B: REFERENCES:**

1. Policy Manual: Council Committee System (2.3.i.)

**C: POLICY:****1. The responsibilities stated apply to the following area:**

- i) **Development Management** processing of land use bylaws, permits etc. in an efficient and effective manner.
- ii) **Community Planning** promoting meaningful public processes to establish long term community planning perspectives.
- iii) **Sustainable Community** promoting liveable communities with viable local economies, diversity of housing types, and sensitivity to the carrying capacity of the island environment.
- iv) **Local Trust Committee Functions** responding to local trust committee planning needs applicable throughout the Trust Area.
- v) **Local Planning Services** advising on the provision and allocation of resources to deliver local planning services to island communities.
- vi) **Public Awareness/Education** promoting opportunities for the enhanced public awareness of land use planning and the Islands Trust's local planning services.
- vii) **Tracking** the functions described in i) through v) above to ensure efficient and effective implementation.

**2. The Local Planning Committee provides advice to the Islands Trust Council and management by:**

- i) Identifying and reporting to Council on emerging issues related to the Committee's areas of responsibility for Trust Council direction.
- ii) Maintaining a committee work program to manage committee initiatives and Council referrals for quarterly review by Trust Council.
- iii) Developing guidelines, policies and models for use by staff and local trust committees and/or Trust Council as requested by Trust Council.
- iv) Providing recommendations for legislation reform initiatives and feedback on proposed legislative amendments and legislation.
- v) Maintaining a liaison with the Trust Fund Board.