

**2.4.iii. Policy****EXECUTIVE COMMITTEE ELECTION**

Trust Council: March 12, 1994

(Updated to reflect change in Regulation 119/90 November, 1996)

**A: REFERENCES:**

1. *Islands Trust Act*: Section 20(2)
2. Islands Trust Regulation 119/90: Sections 6, 7 & 8

**B: BACKGROUND:**

1. Section 20(2) of the *Islands Trust Act* states that Council shall, as soon as practicable after the election of the local trustees, elect from among its members a Chair and 3 Vice-Chairs. Executive Committee election administration is regulated under Sections 6, 7 and 8 of the Islands Trust Regulation 119/90.

**C: POLICY:****1. PRE-ELECTION**

- 1.1. The Secretary will ensure that the schedule for the first Trust Council meeting includes:
  - i. A date and time where trustees can indicate their interest to run for position of Chair and/or Vice-Chair.
  - ii. A date and time where an Executive Committee Candidates Panel will be held.
- 1.2. The Secretary will ensure that trustees are notified of the above and the Executive Committee Election Procedures in the Notice provided for the first Trust Council meeting.

**2. ELECTION OF EXECUTIVE COMMITTEE**

- 2.1. The Executive Committee election will be held as the first item of business at the Council business meeting in December after the triennial trustee elections.
- 2.2. The Chair of the Executive Committee shall be elected first, followed by a separate election of 3 Vice-Chairs.
- 2.3. No trustee shall, at one time, hold more than one office of Chair or Vice-Chair.

- 2.4. The Secretary, or a staff person designated by the Secretary, shall act as the Presiding Officer.
- 2.5. For each election the Presiding Officer shall call for nominations and accept and record each nomination that is:
  - i. made by a trustee, other than the nominee.
  - ii. seconded by a trustee, other than by the nominee.
  - iii. accompanied by an indication of the nominee's willingness to stand as a candidate.
- 2.6. The Presiding Officer shall call three times for nominations, after which time, nominations will be closed.
- 2.7. If only one nomination is accepted and recorded for a position, the nominated candidate is elected to that position by acclamation.
- 2.8. After the recording of nominations and where an election is required, the trustees shall, by a majority vote of those present, elect a trustee who is not a candidate to assist the Presiding Officer in counting the votes.
- 2.9. The Presiding Officer will call a recess to prepare ballots showing all candidates' names in alphabetical order. Once the ballots are prepared, the Presiding Officer will reconvene the election, and distribute the ballots to trustees.
- 2.10. Voting is by secret ballot and proxy voting is not permitted.
- 2.11. The Presiding Officer will collect the completed ballots, and, with the assistance of the trustee chosen by the vote under 2.7., will count the ballots.
- 2.12. If there is no election by acclamation for the 3 positions of Vice-Chair, the candidates receiving the highest, second highest and third highest number of votes shall be elected.
- 2.13. The Presiding Officer shall announce the election of the successful candidate or candidates.
- 2.14. When the election is completed, the ballots shall be destroyed by the Presiding Officer.

### **3. TIED RESULTS**

- 3.1. If 2 or more of the candidates standing for election to the position of Chair of the Executive Committee are tied with a majority of votes, the vote shall be taken again by secret ballot with only the names of the tied candidates on the ballot.

- 3.2. If the ballot under 3.1. results in a further tie, the trustee elected under 2.7. to assist in counting the votes shall elect a candidate by lot.
- 3.3. If 4 or more of the candidates standing for election to the position of Vice-Chair are tied with a majority of votes, the procedures under 3.1. and 3.2. apply.
- 3.4. If 3 or more of the candidates standing for election to the position of Vice-Chair are tied with the second highest number of votes and one position of Vice-Chair has been filled, the procedures under 3.1. and 3.2. apply.

#### **4. VACANCIES**

If an office of the Executive Committee becomes vacant, the election under Section 20(4) of the *Islands Trust Act* of a trustee to serve the balance of the term shall be held within 90 days of the vacancy.