

**ISLANDS TRUST COUNCIL
TRUST PROGRAMS COMMITTEE**

MINUTES OF NOVEMBER 19, 2007
VICTORIA, B.C.

Present:

Committee Members

Brian Hollingshead, Chair, Saturna
Roy Smith, Vice Chair, Galiano
George Ehring, Salt Spring
Jeanine Dodds, Mayne
Peter Frinton, Bowen (by phone)
Rose Willow (EC Rep)
Sheila Malcolmson, Gabriola
Sue French, Thetis
Ron Emerson, Hornby
Kim Benson, Gambier

Staff

Linda Adams, CAO
Lisa Dunn, TAS Director
Jas Chonk, Recorder

The Chair called the meeting to order at 10:20 a.m.

1. APPROVAL OF THE AGENDA

The Committee agreed to amend the agenda by moving 3.5 Islands Trust Council Strategic Plan to 3.2.

It was Moved and Seconded that the Committee approve the agenda as amended.

CARRIED

2. PREVIOUS MEETING

2.1 Approval of Regular Minutes of August 27, 2007

It was Moved and Seconded that the Committee adopt the Regular Minutes of August 27, 2007 as amended.

CARRIED

2.2 Follow Up Action List

The Chief Administrative Officer, Linda Adams, reported on the Follow-Up Action List items and gave a brief outline of tasks underway.

3. COUNCIL REFERRALS

3.1 Elections Administration

3.1.a Update re Process

Linda Adams provided an update regarding the Elections Administration Review. She noted that following the close of the request for proposal at the end of October, we had only received one incomplete proposal regarding the elections administration review. She also noted that feedback from potential consultants indicated that the budget for the proposed work was not sufficient. She indicated that the new request for proposal has been re-posted, with an indication of the work to be done but without a price limit. She also noted that if we get some acceptable proposals, the Committee will have to determine if they are prepared to accept the costs to have the work done.

Kim Benson raised the TeleVote voting system mentioned at UBCM. Linda Adams provided update on how this program works throughout the world.

3.1.b Preliminary identification of issues

Linda Adams noted that the preliminary list is based on the feedback from trustees, staff and members of the public. By consensus, the Committee agreed on the top five issues for discussion:

1. Access to voting opportunities for qualified electors
2. Administrative consistency
3. Costs of running the election
4. Policies/procedures for staff during election period
5. Elector Eligibility

3.2 Islands Trust Council Strategic Plan 2007

The Committee discussed the Trust Programs Committee programs under the delays and challenges expected part of the Strategic Plan briefing going to Trust Council for approval. After considering each one the Committee agreed on the top three that they still would like to keep on the 2008-09 budget, and place on the Trust Program Committee work program. The top three items listed by the Committee were Climate Change, First Nations Protocol and NAPTEP Expansion.

It was Moved and Seconded that the Committee recommend to Financial Planning Committee that items Climate Change, First Nations Protocol and NAPTEP Expansion remain in the 2008-09 budget and on the 2008-09 Trust Programs Committee work program.

CARRIED

3.3 Crown Land Strategy

3.3.a Vacant Crown Land Profiles – Bowen Draft

This item was deferred to the next meeting.

3.3.b Free Crown Grant Program - Crown Land Acquisitions

Lisa Dunn gave a brief update on the crown land acquisitions noting that nothing had changed since the last meeting of the Trust Programs Committee except the completion of the Mount Artaban survey.

3.4 Natural Area Protection Tax Exemption Program Expansion

3.4.a \$20,000 Program Request

Lisa Dunn reported that the Trust Fund Board did not wish to sponsor a \$20,000 budget item for NAPTEP expansion, but that with the hiring of Kate Emmings, it could be possible to promote the expansion to four new Regional Districts using staff time and a \$5000 request for expenses. Committee members spoke in favour of requesting a \$5000 program item, and agreed that service delivery would depend on staff availability. Bowen Island's access to the program depends on the success of a legislative change request Linda Adams made in the summer of 2007.

3.5 Marine Stewardship Initiatives

3.5.a Green Shores Project

Linda Adams noted that Green Shores Project falls under the Local Planning Committee's work program.

3.5.b **NMCA**

This item was received as information.

4. **NEW BUSINESS**

4.1 **Climate Action Charter, Adaptation / Mitigation**

Linda Adams noted that Islands Trust has signed the UBCM's Climate Action Charter to ensure that local governments lead the way in becoming carbon neutral in their operations, working towards the larger provincial objective of reducing greenhouse gas emissions.

5. **REGULAR BUSINESS**

5.1 **TAS Director's Quarterly Report**

There was no discussion on this item.

5.2. **TPC Committee Report and Work Program**

It was Moved and Seconded that the Committee request staff to forward the Trust Programs Committee Report and Work Program dated November 19, 2007 to Trust Council in December.

It was Moved and Seconded:

To amend the Motion as follows:

That the Committee request staff to add Climate Change, First Nations Protocol and NAPTEP Expansion to the priority items of the Trust Programs Committee Report and that staff to forward the Trust Programs Committee Report and Work Program dated November 19, 2007 to Trust Council in December as amended.

On the Amendment

CARRIED

6. **NEXT MEETING**

February 18, 2008

The meeting adjourned at 12:26 p.m.

Jas Chonk, Recorder

Brian Hollingshead, Chair